

SPAN, Inc./Meals on Wheels of Denton County
Board of Directors Meeting
June 30, 2021 11:30 a.m.
Span Office Conference Room

MEETING MINUTES

Attending Board Members- Chris Haverstick (Chair), , Amy Jensen (Secretary), Anne Scales, Glenn Kimball, Jason Seals, Hector Flores, Bob Neander, Rebecca Bono.

Absent Board Members- Simeon Terry (Treasurer), Amanda Gardiner (Vice Chair), Taffeta Graves, Bob Garrison, Lori Williams, James Hilton.

Attending Staff Members- Michelle McMahon, Kristine Herrera, Cari Kaptain, Julie Hydock, Jona Coronado, Melanie Boutwell, Clifford Splawn.

Meeting called to order at 11:40am by Chris Haverstick

Approval of May 2021 minutes- Moved by Jason, seconded by Glenn and approved by all.

Chairman Report- Chris gave the following information:

- Board Retreat is scheduled for September 25th from 8am-3pm, location TBD
- Cross Timbers Rotary Club's Rhythm at the Riverwalk/Buck a Duck campaign is in Sept. SPAN will receive \$1/duck sold.

Executive Director Report- Michelle updated the Board with the following information:

- Cross Timbers Rotary Club donated \$2000 to Meals on Wheels
- SPAN Board President, Chris Haverstick, received the CTRC's "Rising Star" award
- Subaru Share the Love event raised over \$6800 for Meals on Wheels
- Continuing to work on contracts with cities, meeting with city leaders to fit needs and grow relationships
- Want to deliver pertinent information to Board in an easy to understand format, for example: reports. Let Michelle know if there is something you want to see in future board meetings
- NTX Cares grant came gave an additional \$15,000!! \$10K went directly to riders in the form of a \$100 account credit, the other \$5K went to Meals on Wheels

Communications Report- Cari offered the following information :

- Several upcoming fundraising events, NTX Giving Day and the Gala. Board Members can donate raffle prizes or services for the Gala
- Recieved \$10,900 city contribution for Sanger
- Will begin to use Donor Box as a new donation platform. This platform is more convenient, high tech and gives donors an overall positive giving experience

Meals on Wheels and Senior Paws Report- Kristine gave the following updates

- Volunteer trainings happen every Friday for new volunteers

- MoW needs volunteers in the city of Denton
- Private pay should be off the ground soon. This will allow those who do not otherwise qualify for Meals on Wheels to pay for the service
- Hot meals will be coming back in August if there are enough volunteers
- DASF donated pet food that will last nearly a month
- Had a lunch meeting with local non-profit RSVP to cultivate volunteers
- Working with Denton Housing Authority to find new congregate sites

Transportation Report- Jona gave the following details

- SPAN staff is fully vaccinated, drivers still wear masks for rider safety
- Logisticare no longer services our area, researching other providers

Financial Review- Melanie reviewed the financial report

Approval of Financial Reports- Motioned by Glenn, seconded by Jason, approved by all

Human Resources Report- Julie reviewed the HR report with the Board

New Business- Chris provided the following information

- Board should provide feedback on reports presented by staff, is there something you'd like to see?
- We will eventually need to run a capitol campaign for the new facility. In the process of looking for land, will need Board input and connections
- Need sponsors and helping hands for the upcoming Gala, contact Cari
- DCTA is going to begin outsourcing drivers. Could present and opportunity for new drivers and trips

Meeting adjourned at 12:50pm