

SPAN, Inc./Meals on Wheels of Denton County
Board of Directors Meeting
May 26, 2021 11:30 a.m.
Span Office Conference Room/ Zoom Meeting

MEETING MINUTES

Attending Board Members- Chris Haverstick (Chair), Simeon Terry (Treasurer), Amy Jensen (Secretary), Amanda Gardiner (Vice Chair), Anne Scales, Glenn Kimball, Bob Garrison, Jason Seals, Hector Flores, Taffeta Graves, Bob Neander, Rebecca Bono, James Hilton.

Absent Board Members- Lori Williams.

Attending Staff Members- Michelle McMahan, Kristine Herrera, Cari Kaptain, Julie Hydock, Diane Beck, Nic Gray, Jona Coronado, Anil Keswani, Melanie Boutwell.

Meeting called to order at 11:37am by Chris Haverstick

Approval of April 2021 minutes- Moved by Glenn, seconded by Becky and approved by all.

Chairman Report- Chris stated that we are still looking for Board Members in the southern region of our service area.

Executive Director Report- Michelle offered the following information:

- Update on new facility project, still working on locating land
- Highlighted the fact that SPAN never stopped working through the pandemic
- Management retreat will be in late July to dream up ideas for growth
- Annual Board retreat will be in September

Communications Report- Cari updated the Board with the following details :

- The Gala will be held on October 24th at the Courtyard Marriott in Flower Mound. Looking for prize donations, target value of each prize is around \$100
- Force Home Services will host a 'Dog Days of Summer' promotion benefiting Senior Paws
- Kendra Scott event runs June 2-3, 20% of every qualifying purchase benefits SPAN
- NCTC's Flower Mound campus is a possible space for future Board meetings, a good start to building a relationship with them

Meals on Wheels and Senior Paws Report- Kristine offered the following information:

- August 1st is the proposed date to begin delivering hot meals again
- Working to increase volunteer base to get back to 'normal'
- Sent a survey to congregate meal recipients asking for input on how we can bring them back safely

Transportation Report- Diane update the Board:

- TMS vaccinations ended on May 14th and helped to create a great partnership with Denton County
- 29 Acres ridership is steadily increasing
- Meetings with city managers to get contracts started

Financial Review- Melanie gave the following details

- Format of the Financial Statement has been changed to match the annual auditor's statement
- Looking at investing a little more cash to yield higher dividends
- Spoke of need for Board contributions

Review and Approval of Financial Reports- Moved by Amanda, seconded by Bob and approved by all

Human Resources Report- Julie gave the following updates:

- Cross trained two part time drivers to dispatch calls
- It's a challenging time to hire due to current unemployment benefits

New Business- Completed lunch schedule for Board Meetings for the remainder of 2021

Meeting adjourned at 12:55pm