

**SPAN, Inc./Meals on Wheels of Denton County**  
Board of Directors Meeting  
January 25, 2023 11:30 a.m.  
*Span Office Conference Room*

**Meeting Minutes**

**Attending Board Members:** Glenn Kimball (Chair), Amy Jensen (Secretary), Frankie Lynn Moon (Vice Chair), Hector Flores, Anne Scales, Sara Arnold, Dr. Michelle Fowler, Chris Haverstick, James Hilton (Advisory Board), Pamela Shelton, Ana (guest from COG).

**Absent Board Members:** Simeon Terry (Treasurer), Jason Seals, Lori Williams, Bob Garrison.

**Attending Staff Members:** Michelle McMahon, Kristine Herrera, Julie Hydock, Jona Coronado, James Campbell, PJ Patel.

Meeting called to order at 11:33am by Glenn

**Approval of November 2022 minutes-** Motioned by Chris, seconded by Hector, unanimously approved.

**Chairman Report-** Glenn offered the following details

- Board Members should focus on selling tickets for the gala

**Review and Approval of Bylaws-** Motioned by Frankie Lynn, seconded by Anne, unanimously approved.

**Executive Director Report-** Michelle gave the following updates

- Board Members can support the gala by promoting ticket sales and hyping up the event to make it fun and successful
- Grants received: TX Dept of Agriculture- \$10,087, Denton Benefit League- \$6258, HV Rotary spaghetti dinner fundraiser- \$2000, Lantana Ladies League- \$750 and a donation of socks for MoW clients.

**Financial Report-** PJ reviewed the financials for November and December 2022

**Review and Approval of Financial Reports-** Motioned by Hector, seconded by Pamela, unanimously approved.

**Approval of Signers for DATCU account-** Motioned by Chris, seconded by Frankie Lynn, unanimously approved.

- DATCU account signers include: Michelle, Julie, Cliff, and PJ. All other signers will be removed from the account

**Meals on Wheels and Senior Paws Report-** Kristine reviewed the reports and shared the following

- Volunteer training has changed from 2pm to 10am to better align with actual time of day volunteers will be needed

Transportation Report- Jona reviewed the reports.

Human Resources and Administration Report- Julie reviewed reports and gave one update

- The December 2022 Bless a Senior campaign raised \$1275, which was gifted to a very thankful Meals on Wheels recipient

No new Business was presented.

Meeting adjourned at 12:52pm by Glenn