

SPAN, Inc./Meals on Wheels of Denton County
Board of Directors Meeting
March 29, 2023 11:30 a.m.
Span Office Conference Room

Meeting Minutes

Attending Board Members: Glenn Kimball (Chair), Amy Jensen (Secretary), Frankie Lynn Moon (Vice Chair) (virtual attendance), Anne Scales, Sara Arnold, Pamela Shelton, Hector Flores.

Absent Board Members: Simeon Terry (Treasurer), Bob Garrison, James Hilton (Advisory Board), Dr. Michelle Fowler, Chris Haverstick.

Attending Staff Members: Michelle McMahon, Kristine Herrera, Julie Hydock, Jona Coronado, James Campbell, PJ Patel, Clifford Splawn.

Meeting called to order at 11:38am by Glenn

Approval of February 2023 minutes- Motioned by Hector, seconded by Anne, unanimously approved.

Chairman Report- Glenn offered the following details

- Lori Williams has resigned from her position on the Board of Directors. This leaves four seats on the Board of Directors vacant.

Executive Director Report- Michelle gave the following updates

- Committees meet on a regular basis to discuss and address current business needs. BOD is welcome to join meetings at any time. Look at calendar or reach out to Michelle for dates/times.
- Some unrestricted funds will be used for Senior Paws clients who are experiencing an emergent need for their pet. The MoW committee will review requests and appropriate funds on a case by case basis.
- Taste around the village is this weekend (HV Rotary), SPAN is a beneficiary of the event and will use buses to provide transportation to/from parking lot to the event.
- Thank you BOD for making the Gala a success!! The Board was delighted to preview videos from the event and meet the production team who will be utilized in future marketing campaigns.

Financial Report- PJ reviewed the financial report

- Glen researched *Robert's Rules of Order* and found that financial reports do not require Board approval but must be reviewed at each board meeting.

Review and Approval of Financial Reports- Motioned by Pam, seconded by Anne, unanimously approved.

Meals on Wheels and Senior Paws Report- Kristine reviewed the reports

- No findings on the recent audit done by TX Feeding TX!!

- MoW volunteers and staff are needed in the Little Elm area. We may have to do frozen meals in this area due to lack of volunteer support.

Transportation Report- Jona reviewed the reports and offered the following information

- Preparing for new buses to arrive. Once they arrive there is some time needed for staging.

Human Resources and Administration Report- Julie reviewed reports

New Business- Glenn stressed the need for new and engaged board members to fill some of our vacancies. If you know of a candidate, please reach out to Glenn.

Meeting adjourned at 12:54pm by Glenn