

SPAN, Inc./Meals on Wheels of Denton County
Board of Directors Meeting
June 28, 2023 11:30 a.m.
Span Office Conference Room

MEETING MINUTES

Attending Board Members: Glenn Kimball (Chair), Amy Jensen (Secretary), Simeon Terry (Treasurer), Pamela Shelton, Chris Haverstick, Bob Garrison (virtual attendance), Dr. Michelle Fowler, Hector Flores, Anne Scales, Sara Arnold, Anil Keswani (Advisory Board Member).

Absent Board Members: Frankie Lynn Moon (Vice Chair), James Hilton (Advisory Board).

Attending Staff Members: Michelle McMahon, Julie Hydock, PJ Patel, Max Calder.

Meeting called to order at 11:38am by Glenn

Approval of May minutes- Motioned by Sara, seconded by Hector, unanimously approved.

Chairman Report- Glenn offered the following information

- New board candidates introduce themselves
 - Sara moved to add Regina Wright to the Board of Directors, Michelle seconded, unanimously approved
 - Hector moved to add Richard Eubanks to the Board of Directors, Anne seconded, unanimously approved
- Board attendance requirement was reviewed. Some absences could be considered excused, talk to the Board Chair if an absence is necessary. It is vital that a quorum is met each meeting
- Proposal to have the next board meeting at MSU's FM campus. Board agreed to having some meetings there in an effort to foster that relationship
- Several Board Member's terms are coming to an end in August: Amy, Chris and Anne
- The Board Retreat is scheduled for September 16th at the Courtyard Marriott in Flower Mound from 8am to 3pm

Executive Director Report- Michelle gave the updates below

- The new marketing firm begins on July 1st. They will create a monthly newsletter. Please let Michelle know if you have thoughts or ideas for the newsletter
- Duck Derby sales begin soon. Meals on Wheels gets \$1 per duck in addition to an annual donation from the Rotary.
- Wine tasting event is August 26th
- North TX Giving Day is in September
- Board Member headshots will be taken at the Board Retreat
- SPAN has a bi-weekly meeting regarding community events. Board Members are encouraged to attend community events on behalf of SPAN

Financial Report- PJ reviewed financials

Operations Report- Max reviewed the report

Human Resources and Administration Report- Reviewed by Julie

New Business- Glenn thanked the new Board Members for joining the organization

Meeting adjourned at 12:57pm