

Span, Inc/Meals on Wheels of Denton County

Board of Directors Meeting

January 31, 2024 @ 11:30am

Span Office Conference Room

Attending Board Members: Pam Shelton (President), Hector Flores (Vice President), Jamie White (Secretary), Glenn Kimball, Richard Eubanks, Sara Arnold, James Parker, Simeon Terry, James Parker, Regina Wright

Advisory Board: Anne Scales

Staff Members: Michelle McMahon, Julie Hydock, Max Calder, Frankie Lynn Moon

Additional Attendees: COG Anna Willits

Absent: Bob Garrison, James Hilton

The meeting was called to order at 11:35am

Approval of Minutes for October: Motioned by Regina, seconded by Sara, unanimously approved.

Chairman Report: Pam Shelton

- Encourage all board members to attend the Gala.
- Pam shared Frankie Lynn Moon had to resign from the chair position because she is now Director of Development and Pam would like to take the position of the chair.
- Pam asked for motion to approve – Hector Flores motioned to approve; Simeon Terry seconded the motion. All were in favor.
- Hector Flores has volunteered to be vice chair, Pam Shelton made a motion to approve, Sara Arnold motioned to approve, Regina Wright seconded the motion, all approved.
- Two new board members were introduced, Gwen Hein and Tina Gleisner
- The candidates were escorted out of the room and board was invited to discuss candidacy.
- Pam asked for a motion to approve each candidate.
- A motion was made to approve Gwen Hein with Sara Arnold accepting her candidacy and Regina Wright seconded the motion. All were in favor.
- Pam Shelton made a motion to accept Tine Gleisner as a candidate, Glenn Kimball motioned, and Regina Wright seconded the motion.
- Candidates were brought back into the room and were notified they had been accepted members of the board of directors.

Executive Director Report: Michelle McMahon

- Span hired a Director of Developments for the first time. Frankie Lynn Moon started this role almost a month ago and is working hard to make the Gala and our 50th year a success.
- Span met with Coujty Judge Eads and discussed the County can support our dramatic growth and services to the community.
- Span met the Flower Mound mayor Derek France and provided an overview of our services in this area as well as potential for future growth.
- Span met with DCTS and COG to discuss ways to address the continuation of out-of-service area trips as well as ways DCTA can partner with Span in the future to serve the growing needs of the community.
- Span met with a local Rotarian and veterinarian to discuss ways to support the Senior Paws Program.
- Span is examining various opportunities including a podcast series with Murray Media, additional office space, options for another kitchen, and alternative approaches to our current programs.
- Span will be promoting our 50th anniversary on social media with various facts and highlights about our history.

Financial Report: PJ Patel

- PJ joined meeting via Zoom.
- PJ reviewed the financial report for December 2023 and YTD

Operations Report: Max Calder

- Max went over updates to Meals on Wheels policy and procedures.
- Board members should have reviewed the Meals on Wheels policies included with the Board packet.
- Pam asked for a motion to approve the new policies.
- Glen motioned to approve with Hector seconding, and all were in favor.

Human Resources & Administration Report: Julie Hydock

- Julie shared we currently have 82 employees with 8 new hires.

Development Report: Frankie Lynn Moon

- Frankie shared flyers for our Gala for us to pass out, encouraged all of us to sell tables, sell tickets, and raffle items.

New Business: None discussed.

Meeting Adjourned: Pam Shelton at 12:51pm.

Lunch was provided by Span.