

Span, Inc/Meals on Wheels of Denton County

Board of Directors Meeting

March 27th, 2024 @ 11:30am

Span Office Conference Room

Attending Board Members: Pam Shelton (President), Hector Flores (Vice President), Jamie White (Secretary), Glenn Kimball, Richard Eubanks, Simeon Terry, James Parker, Regina Wright, James Hilton

Staff Members: Michelle McMahon, Julie Hydock, Max Calder, Frankie Lynn Moon, PJ Patel

Absent: Bob Garrison, Tina Gleisner, Gwen Hein, Anne Scales, Sara Arnold

The meeting was called to order at 11:31am

Approval of Minutes for February 2024: Motioned by Regina, seconded by Hector, unanimously approved.

Chairman Report: Pam Shelton

- Thanked Frankie Lynn for great job on the Gala.
- Thanked Michelle for her inspiring speech.

Executive Director Report: Michelle McMahon

- Michelle discussed the overall budget for fundraising and the importance of working hard the remainder of the year to achieve budgeted revenue.
- Span met with DCTA and came to a decision about the process for transitioning DCTA riders back to their service area.
- The board will start meeting at Serve Denton April 2024
- It is imperative for board members to please confirm attendance by the Monday before each board meeting at 12pm (48 hours ahead), so that lunch orders can be made. Lunches will be ordered per RSVP only.

HR and Administration Report: Julie Hydock

- Julie discussed the discontinuation of the 403b plan with Mutual of America
- Julie shared the importance of changing our financial group retirement plan.
- The motion to discontinue was motioned by Glen and seconded by Regina.

Operations Report: Max Calder

- Max reviewed February operations with board.
 - 857 clients served in February with 11,149 home delivered meals.
 - 2,761 congregate meals
- Trips in February 2024 are up 31% compared to February 2023
- We are proud to say there is still no waiting list.
- Senior Paws continues to be our most popular program.

Financial Report: PJ Patel

- PJ reviewed financial reports for February 2024 and YTD
- PJ reviewed expenses and revenue for February 2024 and YTD
- Span is operating close to budget and focusing on continuing to improve efficiency while maximizing revenue.
- PJ reported \$30k revenue from the 50th anniversary Gala.

Development Report: Frankie Lynn Moon

- Frankie Lynn thanked everyone for helping with the Gala.
- Shared and discussed our next fundraiser on May 17th:
 - Back to the 70s and 80s Pawty
 - Held at Salernos in Highland Village at 5:30pm to 8:00pm
 - "Compassionate fundraiser to nourish and heal our senior's furry friends."
 - Max shared for February 2024 we were able to feed 50 dogs and 48 cats with our donations.

New Business: Pam Shelton

- Michelle shared Senior Paws mints to bring awareness to our program.

Meeting Adjourned: Pam Shelton at 01:01pm.

Next Board Meeting: April 24th, 2024, at Serve Denton at 306 North Loop 288 Denton, TX 76209

RSVP is required 48 hours in advance.

Lunch was provided by Span.